Module Completion Reports

Single Module Completion Report

- Shows completion status for a specific learning module at an individual user level.
- Helps track who has completed, started, or not started the selected module.
- Available in **Company** view for admins and **Team** view for managers, trainers, and mentors.

Module Completion Report – Summary

- Provides an overall summary of completion status across multiple modules.
- Displays aggregated completion metrics to understand learning progress at a glance.
- Accessible based on role, with **Company** and **Team** level visibility.

Module Completion Report – Detailed

- Displays detailed, user-wise completion data for multiple learning modules.
- Helps analyze individual learner progress, completion dates, and status.
- Supports both **Company** view (admins) and **Team** view (managers, trainers, mentors).

Revision #2
Created 16 January 2026 06:10:22 by Manjula Jagadish
Updated 16 January 2026 06:37:17 by Manjula Jagadish